



Delegated Authority (Urgent Action) Form

In accordance with Standing Orders, under section 11, The Role of the Proper Officer:

11.4 There shall be delegated to the Chief Executive the authority to act in respect of any function of a committee or sub-committee, which in their opinion is routine. This delegated authority shall only be exercised in consultation with the Chair or Vice Chair of the committee or sub-committee within whose terms of reference the particular function lies. Each exercise of delegated authority under this Standing Order shall be reported for information to the next meeting of the committee or sub-committee within whose terms of reference the particular function lies or to Council, by completing the Delegated Authority (Urgent Action) form.

Date	10 October 2023
Nature of Urgent Action	Amendment of meeting date due to Local Plan consultation response deadline
Matter raised by	Head of Planning
Date considered by the Chief Executive	10 October 2023
Consulted with Leader or Deputy Leader or Chair or Vice Chair	Chair of Full Council supported on 18 October 2023
Action Taken Decision/Outcome Include Financial and Legal Implications	To cancel the PET Committee meeting scheduled for 16th November. This will be replaced by an extraordinary meeting on Wednesday 8th November.
To be reported for information to this committee or sub-committee	Full Council on 22 November 2023
Signed by Chief Executive	
Dated	20 October 2023